



August 12, 2019 • 7:00 p.m.
Wattsburg Area Elementary School

AGENDA

I. Call to Order – Dr. Andy Pushchak, Board President

A. Pledge

B. Roll Call:

- | | | |
|--|---|---|
| <input type="checkbox"/> Mr. Eric Duda | <input type="checkbox"/> Dr. Bill Hallock | <input type="checkbox"/> Mr. Josh Paris |
| <input type="checkbox"/> Mrs. Julie Piekiewicz | <input type="checkbox"/> Mr. Marty Pushchak | <input type="checkbox"/> Mrs. Brenda Sandberg |
| <input type="checkbox"/> Mr. Aaron Snippert | <input type="checkbox"/> Mrs. Amanda Thayer-Zacks | <input type="checkbox"/> Dr. Andy Pushchak |

II. School Reports

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

General Fund: \$5,463,569.75 (June) \$4,239,033.54 (July)

Capital Projects: \$9,764.67 (June), \$1,427.48 (July)

Cafeteria Report:

B. Bills

Exhibit A1 Checks Already Written: \$531,084.61

Exhibit A2 Checks Already Written:

Exhibit A3 General Fund Bills:

Exhibit B Cafeteria Bills:

Exhibit B1 Cafeteria Checks Already Written:

Exhibit C Capital Project Fund Bills:

Exhibit D SHS Activity Fund Report:

VI. Legal Advisement – Dr. Andy Pushchak

LA – 1 (I) Pyramid Healthcare Agreement

- To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2019-2020 school year as outlined.

LA – 2 (I) Safe Harbor Behavioral Health Agreement

- To approve Affiliation Agreement between Safe Harbor Behavioral Health of UPMC Hamot and Wattsburg Area School District for the 2019-2020 school year as outlined.

LA – 3 (I) WASD Organizational Chart

- To approve the Wattsburg Area School District Organizational Chart as outlined.

LA – 4 (I) Resolution Regarding Retention & Destruction of Special Education, Gifted Education and Chapter 15/Section 504 Records.

- To approve the resolution regarding the retention and destruction of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined.

LA – 5 (I) Safe2Say Procedures

- To approve the Safe2Say Procedures as outlined.

LA – 6 (I) State Police/WASD Memorandum of Understanding

- To approve the Memorandum of Understanding between the Pennsylvania State Police and WASD as outlined.

VII. **Finance – Mr. Marty Pushchak**

F – 1 (I) Budgetary Transfer

- To authorize the Business Administrator to transfer \$996,003.42 from the Committed Reserve Fund to the Capitol Project Fund for the WAMS HVAC renovation and mechanical upgrades.

F – 2 (I) YMCA Sponsor to Sponsor Agreement

- To approve the Sponsor-to-Sponsor Agreement between the YMCA and WASD as outlined.

VIII. **Building and Grounds – Mr. Aaron Snippet**

B – 1 (I) YMCA Child Care Agreement

- To approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined.

B – 2 (I) Snow Removal Services

- To approve the snow removal agreement between Nelson Trucking and the Wattsburg Area School District at the cost of \$47,000.00.

B – 3 (I) U & S Services Technical Professional Support Agreement

- To approve the agreement between U & S Services (formerly Smart Edge) and WASD for facilities management as outlined.

B – 4 (I) Mid-American Natural Resources LLC Agreement

- To approve the agreement between Mid-American Natural Resources and WASD for the supply of natural gas as outlined.

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (I) Kelly Substitute Additions

- To approve the Kelly Educational Staffing Substitute List for the 2019-2020 school year:

Eric Amendola
Nicole Anderson

Sarah Deemer
Susan Eighmy

Destiny Matson-Warner
Colleen Miller-Donor

Carmela Beardsley	Meredith Fontecchio	Kathleen Mineo
Stephanie Becker	Shelby Fuchs	Mary Ann Minnis
Nicole Bennett	Donald Fuller	Kimberly OedeKoven
Therese Blazek	Kathryn Groh	Diane Phillips
Maureen Buona	Albert Hilinski	Laura Schaefer
Christine Buto	Roberta Hurd	Jessica Sutton
Julie Canter	Marlee Jones (Demay)	Robyn Taylor
Carolyn Carter	Tami Kent	Grace Trocki
Amelia Chapman- Burke	Kimberly Kloecker	Madison Weischedel (Lowe)
Andrea Chizewick	Marcia Kowalczyk	Kody Witchcoff
	Stacie Landon	Gina Zona (Scarpino)

P – 2 (I) Service Personnel Substitute List

- To approve the Service Personnel Substitute List for the 2019-2020 school year:

Carlee Burton	Celly Hinkler	Linda Trott
Cara Connolly	William Kuhn	BeckySue Troutman
Constance Coverdale	Loretta May	Margaret Webb
Cherie Detzel	Carolyn Post	Amanda Werner
Timothy Elder	Darcia Snyder	

P – 3 (I) School Resource Officer Memorandum of Agreement

- To approve the School Resource Officer Memorandum of Understanding between the Erie County Sheriff's Office and Wattsburg Area School District as outlined.

P – 4 (I) Resignations

- To accept the following resignations:
 - Andrew Valentine, Technology Education Teacher effective July 15, 2019.
 - Renee Jerge, Elementary Teacher effective August 5, 2019.
 - Carol Cook, Custodian effective July 30, 2019.
 - Anne D'Albora, Special Education Aide for the purpose of retirement effective August 20, 2019.

P – 5 (I) Appointments

- To approve the following appointments:
 - James Miller as Long-term substitute at WAMS anticipated August 21, 2019 through December 20, 2019 at Bachelor's, Step 1.
 - Derek Peterman as Technology Education Teacher at SHS at Bachelor's, Step 1 effective August 21, 2019.
 - _____ as Elementary Teacher effective August 21, 2019.
 - _____ as Custodian, Class B, 7 hours/day, 180 days/year effective DATE.

P – 6 (I) Job Description

- To approve the revised job description for Payroll Supervisor as outlined.

P – 7 (I) Tuition Reimbursements

- To approve the tuition reimbursements as outlined.

P – 8 (I) Leave Requests

- To approve a Family Medical Leave of Absence for Ralph Burlingham beginning August 19, 2019.

X. **Policy – Mrs. Julie Pikiewicz**

PL – 1 (I) First Reading Policies

- To approve the first reading of the following policies as outlined:
 - 103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
 - 103.1 Nondiscrimination – Qualified Student with Disabilities
 - 104 Nondiscrimination/Discriminatory Harassment – Employment Practices
 - 150 Title I – Comparability of Services
 - 220 Student Expression/Distribution and Posting of Materials
 - 222 Tobacco/Nicotine
 - 247 Anti-Hazing
 - 249 Bullying/Cyberbullying
 - 323 Tobacco/Nicotine
 - 702.1 Crowdfunding
 - 707 Use of School Facilities
 - 904 Public Attendance at School Events
 - 913 Non-school Organizations/Groups/Individuals

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (I) Mercyhurst Articulation Agreement

- To approve the Articulation Agreement between Mercyhurst University and Seneca High School as outlined.

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (I) Durham Bus Drivers

- To approve Durham bus drivers for the 2019-2020 school year as outlined.

Dorothy Bayle	Francis Heim	Terri Rogers
Tad Bingaman	Robert Heverly	Aaron Sanden
Luke Brooks	Craig Hewel	Avery Shaw
James Coverdale	Karla Kimmy	Herbert Stafford
Jessi Davis	Roberta Kunselman	Pam Swanson
Dawn Dennen	Lisa Larson	William Swanson
Michael Ditrich	Jaimi Mack	Bonita Turner
Desirae Dougan	Kimberly McGarvey	Misty Watkins
Jeffrey Durfee	Adam Mong	Randy Wheeler
Jeffery Franklin	Angela McMillen (Dance)	Dennis Williams
Robert Garner	Ronald Orlovski	Kristie Wright (Hartman)

T – 2 (I) Bus Routes for 2019-2020 School Year

- To approve the bus routes for the 2019-2020 school year.

T – 3 (I) Transportation Requests

- To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 1	Friday, September 27, 2019	Tom Ridge Center Port Farms	\$800.00	PTO
Kindergarten	Thursday, September 26, 2019	Kuhl Hose Fire Dept. Port Farms	\$500.00	PTO
Kindergarten	Friday, September 27, 2019	Kuhl Hose Fire Dept.	\$250.00	PTO

- Academic Sports League to travel to competitions during the 2019-2020 school year. Dates and locations to be determined. Funds from SHS Student Activities.
- AFROTC students to travel to area locations during the 2019-2020 school year. Funding from ROTC.
- Community Based Experience Program students to travel to area locations during the 2019-2020 school year. Funding from Special Education.
- SHS Autistic Students to travel to area locations weekly during the 2019-2020 school year. Funding from Special Education.
- K-6 LSS class to travel to area locations weekly during the 2019-2020 school year. Funding from Special Education.
- Science Olympiad students to travel to competitions during the 2019-2020 school year. Funding from Student Activities.

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (I) Athletic Resignations

- To accept the following athletic resignations
 - Rachel Dacus, Girls' Basketball First Assistant effective July 23, 2019.
 - Megan Pound, Girls' Soccer First Assistant effective August 5, 2019.

AE – 2 (I) Athletic Appointments

- To approve the following athletic appointments:
 - Bradley Johnson as Boys' Soccer, 1st Assistant, Step 1.
 - The 2019-2020 Winter/Spring Coaches as outlined.

AE – 3 (I) Extra-Curricular Resignation

- To accept the resignation of Andrew Valentine as Stage Director effective July 15, 2019.

AE – 4 (I) Extra-Curricular Appointments

- To approve the following extra-curricular appointments for the 2019-2020 school year:
 - Savannah Anderton as the SHS Musical Director at step 1.
 - Mary Beth Hengelbrok as Campus Technology Integrator at the per diem rate.
 - Derek Peterman as Stage Director at Step 1.

AE – 5 (I) Game Help List

- To approve the following as Game Help for the 2019-2020 school year.

Jerry Adamus	Lesa Kimball	Lisa Smith
Donna Banks	Billy Kuhn	Eric Sonny
Scott Bollheimer	Brian Martin	Walter Staab
Samantha Black	Dana Miller	Janice Stalford
Julie Canter	Sue Nolan	Ray Trejchel
Alyssa Forte	Elizabeth Oslak-Diehl	Therese Wells
Kyle Forte	Debby Peck	Cindy Widdowson
David Frank	Emily Manino	Brandon Williams
Becky Groenendaal	Cecilia Pumbo	
Sheri Hoffman	Paul Semrau	

XV. **Miscellaneous**

XVI. **Erie County Technical School – Dr. Bill Hallock**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**